

Event Booking Form – Walderslade Social Club



Hosts Name		Hosts Membership Number	
Hosts Contact number			

Date of Event		Type of event	
Start / end time of event			
Time would like to come in to set up			
Hot drinks Package Required (£15)			
Estimated Number of guests (needed for staffing levels)			
Members		Non Members	
			Kids

Terms and Conditions – Please tick to show you have understood and agree to each statement .

- I have been a member of this club for more that 6 months
- I am aware that as host I am responsible for the actions of all non-members that are in the club for my event .
- I am aware that as the host of the event that I need to be in attendance for the whole event.
- I am aware that any banned members will still not be welcome as a non-member at the event.
- I am aware that a £100 refundable deposit is needed after confirmation of the booking in case of damages during the event
- I am aware that I am only allowed to use chair covers in half the main hall and that other members may also still use the main hall

For all events, please provide a list of the full names of the non-members that are likely to be attending a week before the event date. We require this information for licensing purposes and will be able to preload this into our guest entry system.

FOR OFFICE USE ONLY

Date Confirmed		£100 deposit received by	
List of Names Received		£100 deposit returned by	

