**Event Details**

Hosts Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Membership Number : \_\_\_\_\_\_\_\_\_

Hosts Contact Details :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Event : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type of Event : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of adult guests expected : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of child guests expected: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of adult non members expected : \_\_\_\_\_\_\_\_\_\_\_\_\_

For all events **except Funerals** all adult non members guest will need to be paid for at **£2 a person** in advance and a guest list supplied for the door staff.

Club Catering required : Yes \_\_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_

Catering Choices made: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Terms and Conditions** *Please tick to show you have understood and agree to each statement.*

* I have been a member of this club for more than 6 months \_\_\_\_\_\_
* I am aware that as host I am responsible for the actions of all non-members that are in the club for my event \_\_\_\_
* I am aware that any banned members will still not be welcome as a non-member for the event \_\_\_\_\_\_
* I am aware that a refundable £50 deposit is needed after confirmation of the booking in case of damages during the event \_\_\_\_
* I am aware that should I chose to bring my own catering in for the event I will need to pay a £50 food waiver \_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Club Use Only**

Booking Confirmed : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

£50 deposit taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By:\_\_\_\_\_\_\_\_\_\_\_\_

£50 deposit returned : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By:\_\_\_\_\_\_\_\_\_\_\_\_

Food waiver taken : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By:\_\_\_\_\_\_\_\_\_\_\_\_

Catering Payment taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_

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| **Name** | **Attended** |
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| TOTAL NUMBER NEEDED  |  |

**Guest List** (Please continue on separate page if needed )

**Finger Buffet Menu 1**

**£3.50 a person**

(Minimum 20 people )

* Mixture of White and Brown Bread filled Sandwiches – Cheese, Ham, Tuna and Egg
* Chicken Nuggets
* Mini Sausage Rolls
* Cocktail Sausages
* Mini Quiches
* Pizza
* Vegetable Platter
* Savory Nibbles
* Biscuit selection
* Cake selection

 **Finger Buffet Menu 2**

**£4.50 a person**

(Minimum 20 people )

* Mixture of White and Brown Bread filled Sandwiches – Cheese, Ham, Tuna and Egg
* Chicken Nuggets
* Mini Sausage Rolls
* Cocktail Sausages
* Mini Quiches
* Pizza
* Scotch Eggs
* Pork Pies
* Vegetable Platter
* Savory Nibbles
* Biscuit selection
* Cake selection

**Finger Buffet Menu 3**

**£5.50 a person**

(Minimum 20 people )

* Mixture of White and Brown Bread filled Sandwiches – Cheese, Ham, Tuna and Egg
* Chicken Nuggets
* Mini Sausage Rolls
* Cocktail Sausages
* Mini Quiches
* Pizza
* Scotch Eggs
* Pork Pies
* Indian Platter
* Chinese Platter
* Vegetable Platter
* Savory Nibbles
* Biscuit selection
* Cake selection

**Hot Drinks Station**

**£15**

Tea , coffee, hot chocolate, sugar , sweetener , milk

Urn of hot water

Mugs